



# SANDRA SHROFF COLLEGE OF NURSING

Recognized by INC, GNC & affiliated to Veer Narmad South Gujarat University-Surat  
Plot No. 334, 335, 336 & 338, Near Haria L.G. Rotary Hospital Campus, GIDC, Vapi - 396195. Gujarat, India  
Mobile No: +91-6357647901, +91-6357647902 E. [info@sscnavapi.org](mailto:info@sscnavapi.org)

## CIRCULAR

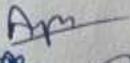
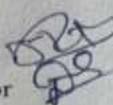
08/03/25

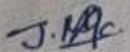
Following faculty members are requested to attend the curriculum committee meeting to be held on 11/03/25 at Conference hall.

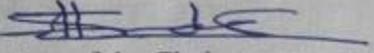
### Agenda:

1. Strategic plan for Academic improvements
2. Field visit
3. Clinical planning
4. Assignments

### Committee members:

1. Dr. Anita Nawale, Vice principal 
2. Prof. J. M. Silja, Secretary 
3. Mrs Mayuri Patel, Associate Professor 
4. Mrs Divya Pancholi, Assistant Professor

  
Signature of the secretary  
Curriculum committee  
Prof. J. M. Silja

  
Signature of the Chairperson  
Curriculum committee  
Prof. Samuel Fernandis MSc (N)



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## Minutes of meeting.

The Curriculum Committee meeting was convened on 11/03/2025 at 3 to 4 pm at conference hall under the chairmanship of Vice Principal, Dr. Anita. The Chairperson formally commenced the meeting by welcoming all the members.

## Agenda.

- \* ~~Strategic plans for Academic~~ Strategic plans for Academic improvements.
- \* Field visit.
- \* Clinical Planning.
- \* Assignments.

### 1) Strategies for Academic improvement:

→ It was decided to prepare well structure Academic calendar, which includes, theory, skill lab, clinicals, field visit, Exams, Extracurricular, co-curricular and Seminar/workshop/CNE programs & National International events.

→ Teachers have vented that they have problems in Biochemistry <sup>subject</sup> certain topics while teaching. Hence it was decided that part to External teacher.

→ ~~Decided for weak students~~

→ It was suggested to conduct frequent exams for weak students to improve their performance.

### \* Field Visit:

All subject incharges are require to prepare the objectives of their



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respective field visit. Present them to the team and plan and schedule the visit accordingly.

## \* Clinical planning.

→ It was decided 1<sup>st</sup> semester students will be taken to GEMERI school for foundation clinical positioning. Remaining batches will be posed in the surgical Rajchandran, Dharampur and VIMI hospital Nalsad.

## \* Assignments:

As students are experiencing increased workload, it was suggested that similar assignments can be merged. For example in case where both community health nursing and OBG, have assignments related to the newborn, a single assignment can be considered in both subjects. This will help reduce stress of students.

Action taken. Report of meeting dated 14-08-24.

\* All rotation plan prepared and approved

\* Synopsis presented presentation were conducted in the month of December

\* Sample size workshop was conducted successfully.

## Members

- Prof. Mr. J.H. Silva, J.H.
- Mr. Maruri, Associate Professor
- Mrs. Divya, Associate Professor

Vice Principal  
Dr. Anita

Principal  
Prof. Mr. Samuel Fernand  
on Leave